

Cleveland County Historical Society

Minutes for April 4, 2019

Members: Sue Schrems, Barbara Million, Rob Million, Jeff Wilhite, Riley Million, John Hughes, Mae Cox, Jean McCracken

Ex-Officio: Amy Pence

1. Call to Order (10:01)

- Approval of last meeting's minutes.

2. City Report:

- No James Briggs, no report.

3. Treasurer's Report:

- City Grant: \$10,224.80.
- NAC account set up, balance +/- \$900.
- New fiscal year starts in July.
- Approval of report.

4. Manager's Report:

- March visitors: Spring Break Camp, Victorian Tea Party, Junior Curators.
- Artifact donations: Jane Harris' cake pan (early 20th Century), Masonic sword, photo prints/negatives of Norman from the 70s and 80s.
- Pest control called about ants.
- Room swap completed.
- New Transcript article.
- James contacted about mud in basement, air conditioner pan float switch.
- Article about museum in Cleveland County Lifestyles.
- Volunteers Emily White revitalizing Instagram/social media accounts.
- Amy attended the NAC, Downtowners Association meeting about upcoming events.
- National night out moved to August 6th.
- Presentation at Oklahoma Library Association yearly conference, about the museum.

- Growing Community of Moore Open House.
- MARC course present at OMA, scholarship of \$150 covered the fee.
- Volunteer discussion, need to get clothing archive spreadsheet from Bryan.
- Upcoming Events: Spring Events, Coterie Club, Art Walk Open House, Founder's Day.
- Approval of report.

5. Old Business:

- Fretworks update, Jeff has contacted OU professor/students about the project. They estimate they could be done at ~\$500.
- Carriage has been sold.
- Loom has been sold as well.
- Jeff has been working with Genealogy Society about moving to the Library. Many new donations to the museum, including the 75th Norman Anniversary.
- New intern from the OU History Dept. being sent over soon.

6. New Business:

- A discussion over Amy's 6 month performance evaluation.
- The board went over Jeff's evaluation and had a discussion, which challenged Jeff's evaluation of Amy. The executive committee had met with Amy the day before the meeting, and from that discussion with Amy, the board had a different view of Amy's relationship with the Museum director than provided by the director.
- John Hughes presented the decision about the evaluation has come that Jeffrey will be on 6-months' leave, though the position of Museum Director (not sure of that title) will remain in place.
- A committee was formed, comprised of Sue Schrems, Mae Cox, and Barbara Million, to oversee the house and serve as Amy's supervisor. The committee will meet with Amy on Tuesday morning, April 9, 2019, at 10:00 a.m., to go over her duties and devise plans for the upcoming months. . Jeffrey was going to email to Sue a list of the things that he and Amy were working on

so we'll have an idea of what all needs to be done. Amy will be on another 6-months' probation, and on or after October 1st, her duties and work will be re-evaluated

7. Motion made to adjourn (11:42).